

GAVILAN COLLEGE CURRICULUM MEETING

Monday, May 14, 2007

2:30 p.m. PH 101

MINUTES

Present: S. Dodd, F. Lozano, E. Crook, J. Parker, J. Olivas, D. Van Tassel, D. Young, J. Maringer, E. Luna, M. Machado, K. Campbell, L. Tenney, A. Rosette, A. Akinsete, F. Lopez, B. Donovan, D. Stone

Guests: R. Perez, J. Wolowitz

I. Call to Order

The meeting was called to order at 2:33 p.m. by Susan Dodd.

II. Agenda Adjustments – none

III. Approval of Consent Agenda

A. Minutes of April 23, 2007

B. INACTIVATION OF COURSES – FORM C

1. AE 604

2. AE 610, AE 611, AE 614

3. CMUN 550

4. CSIS 71

5. CSIS 127, CSIS 141, CSIS 152, BOT 169, BOT 168, BOT 200

6. MGMT 101A, MGMT 101B, MGMT 101C, MGMT 101D, MGMT 101E, MGMT 101F, MGMT 102A, MGMT 102B, MGMT 102C, MGMT 102D, MGMT 102E, MGMT 102F, MGMT 103A, MGMT 103B, MGMT 103C, MGMT 103D, MGMT 103E, MGMT 103F, MGMT 104A, MGMT 104B, MGMT 104C, MGMT 104D, MGMT 104E, MGMT 104F.

7. WELD 200, 201, 290

C. MODIFICATION TO EXISTING COURSE – FORM C

1. ENGL 10 Writing for the Workplace

2. CD 9 Child Health, Nutrition and Safety

3. CSIS 151 Introduction to XML Authoring

4. JOUR 18A-D Working on the Newspaper

MSC (D. Van Tassel/J. Maringer) unanimous.

IV. Curriculum

A. New Business

1. MODIFICATION TO POLICY OR PROCEDURE

- a. General Education Requirements - Discussion: 3 paths for students – GE, CSU, & IGETC – along with the departmental major prep courses, to get a degree or prepare for transfer. Most students choose Gav path. Help more students obtain their AA/AS degree by changing the GE patterns? Help reflect the interests of the students? Degrees granted may not greatly increase in number but in name with a shift out of Liberal Arts and into AA/AS in a chosen/declared major. Enhance job opportunities. Our cultural diversity requirements (most colleges require this component) make it more difficult to get a degree.

MSC (D. Young/F. Lozano) unanimous.

2. NEW COURSE PROPOSAL – FIRST READING

- a. DM/HUM 59 History of Animation - withdrawn
 - b. GUID 565A Directed Study Lab/Intermediate Algebra – 1st Half
 - c. GUID 565B Directed Study Lab/Intermediate Algebra – 2nd Half
- No Discussion. (E. Luna/M. Machado) MSC unanimous.

3. NEW COURSE PROPOSAL – SECOND READING

- a. CSIS 729 Word Processing – MS Word for the Older Adult
- Discussion: To get older adults more technologically savvy
MSC (D. Van Tassel/J. Maringer) unanimous.

4. MODIFICATION TO EXISTING COURSE – FORM C

- a. GBUS to BUS
Discussion: Reason is to clean-up the language and bring it in line for catalogue.
MSC (E. Crook/E. Luna) unanimous.
- b. ACCT 20 Financial Accounting
MSC (D. Van Tassel/E. Crook) unanimous.
- c. ACCT 21 Managerial Accounting
MSC (D. Young/D. Van Tassel) unanimous.
- d. CSIS 570 Computer Access Evaluation
- e. CSIS 571 Computer Assisted Instruction
- f. CSIS 572 Adaptive Computer Basics
- g. GUID 558 Learning Skills Laboratory
Discussion – clean-up and up-date language
Take d,e,f,g together. MSC (L. Tenney/K. Campbell) unanimous.
- h. PE 1 Orientation for Student Athlete Success
Discussion- to change from 2 units to 1 unit and get students more involved earlier in the semester with study skills.
MSC (L. Tenney/D. Young) unanimous.

5. MODIFICATIONS TO DEGREES AND/OR CERTIFICATES – FORM F

- a. Administration of Justice
No Discussion. MSC (J. Maringer/D. Van Tassel) unanimous.
- b. Fine Arts
- c. Media Arts
- d. Music
- e. Theatre Arts
Discussion: These changes are moving us in the right direction. Arturo, Jesus, & Art Dept. worked on making these changes; also discussed optional vs. repeatable units. Arturo asked that courses be approved as per the handouts rather than the Form F that was submitted – with approved changes to be applied to Form F.
MSC (M. Machado/J. Maringer) unanimous.
- f. Physical Education Major
Discussion: updating. MSC (K. Campbell/J. Maringer) unanimous.

g. Business Degree/Certificate of Completion – General Office Skills option
No Discussion. MSC (D. Young/E. Luna) unanimous.

6. CERTIFICATE OF ACHIEVEMENT – FORM J

a. Broadcast Television

Discussion: why not add 1 unit and make it 18 units? With 17 units the Certificate of Achievement can be done locally. An increase to 18 units for a certificate of completion would need to go to the Chancellor's Office.

MSC (A. Rosette/D. Van Tassel) unanimous.

V. Information

A. Articulation Items – Jesse

With the inactivation of courses, they will have to be updated if/when those courses are brought back. Some revisions are coming as CSU is doing a review of courses and some may be taken away from some areas. Jesse presented handouts of the new look for the 3 GE patterns. (** In an after-the fact addition to the new handout formats, Jesse asked that Diane Sousa, Diane Stone, and Cindy Starr be congratulated for all the typing and graphics work that went into the new IGETC, CSU Breadth and GE pattern presentations.)

Jesse will distribute samples of effective curriculum writing to faculty in the near future
Discussion on Issuance of General Education Certification. Does this hold any weight for transfer student when they go on to a 4-year college/university? Yes – it certifies that lower division requirements have been completed and students should not have to complete any additional lower division coursework after transfer.

B. Fall 2007 Meeting Schedule – now posted on the Curriculum Committee website. Location is still to be determined. (possible location PB 13—portable building).

VI. Discussion

A. GE Waiver for students with BA degree – Dennie – many colleges have this available to students who return to college, having already completed a Bachelors degree, and gives them credit for all previous lower division coursework in their pursuit of a new AA/AS degree.

Since this is the last meeting for the semester, and Kathy Campbell will most likely not be with us next year, Susan Dodd presented her with a “Gavilan Goody Bag” . Thank you Kathy.

VII. Adjournment

Meeting adjourned by consensus at 3:30 pm.

Submitted by Diane K. Stone

Distribution:

A. Akinsete, S. Au-Yeung, K. Bedell, K. Campbell, S. Carr, E. Crook, S. Dodd, B. Donovan, R. Hannon, R. Hernandez, R. Lee, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer,

J. Olivas, J. Parker, J. Pruitt, A. Rosette, C. Salvin, J. Stewart (ASB Representative), L. Tenney,
D. Van Tassel, E. Venable, D. Young, G. Cardinali, K. Day, N. Juarez, T. Newman,
A. Oropeza, C. Starr